MPC Board of Directors
Roles & Responsibilities

Roles and Responsibilities of the Board of Directors

- Recruit and hire the President of MPC and review his/her performance
- Develop and be accountable for the general policies to govern the MPC programs, membership, fund development and public relations activities
- Develop, periodically review and be accountable for a strategic plan to guide the long-term vision, growth, and sustainability of the organization
- Establish and oversee an annual operating budget which provides the resources necessary to achieve the mission and goals of the organization
- Assist the President in the identification and solicitation of members
- Assist the President in marketing and promotion of MPC and its programs
- Provide oversight of the development, implementation and evaluation of MPC programs
- Nominate directors who will assure the highest quality of board performance and elect officers to assure effective board leadership

Roles and Responsibilities of Individual Directors

- Support the mission and goals of the organization
- Support MPC through contributions of time, expertise, and/or financial resources
- Regularly attend board meetings (Attendance is critically important, preferably in-person)
- Serve effectively on at least one MPC committee
- Participate in programs and events sponsored by MPC
- Assist in the recruitment of new members
- Serve as spokesperson for MPC when requested by the Chair or the President
- Join MPC as a member in any one of the three categories: Grantmaker, Nonprofit or Consultant

Time Required

- Board members are appointed for a three-year term which can be renewed once. If filling a vacant seat, a member may then additionally serve two of their own three year terms.
- Board meetings will be held at a minimum of four times a year including an Annual Meeting
- Committee meetings will be held approximately four times a year for each committee

Membership Requirement

The director must be affiliated with a grantmaking organization, a nonprofit organization, a professional service organization, a firm or be an individual philanthropist that is a Member of the Maine Philanthropy Center.

Revised March 2016