

**Bethel Area Nonprofit Collaborative (BANC)
Memorandum of Understanding**

Adopted January 2011 – Amended January 2014

BANC is a collaborative of non-profits in the Greater Bethel Area. It was founded in 2008 by a task force representing nine diverse NPOs (non-profit organizations) who share a common vision. Its organizing principles reflect a commitment to collaboration among area NPOs. It is an inclusive association that invites the membership and participation of all NPOs in the area.

Vision

The Bethel Area Nonprofit Collaborative envisions a community thriving on healthy relationships among people, the built environment, organizations and the land.

Mission

BANC supports Bethel area nonprofits' efforts to improve the quality of place in the Bethel area through educational, cultural, environmental, recreational, economic development and health and wellness initiatives.

Administration

- A. All undersigned organizations will be designated as dues-paying members.
- B. An Administrative Team will be made up of five representatives from member organizations, and will include a Chair, Secretary and Treasurer. Responsibilities will include overseeing and supporting the Network Facilitator.
- C. Designees from member organizations are expected to attend Quarterly Meetings. Other staff or board members are welcome to attend.

Responsibilities

- A. In order for BANC to have a positive effect on Bethel's quality of place, member organizations agree to:
 1. Support the mission of BANC.
 2. Attend Quarterly BANC meetings.
 3. Explore new collaborative opportunities with area NPOs.
 4. Contribute annual dues to support the core operations of BANC.
 5. Seek funding for collaborative efforts.
- B. In order to contribute to the improvement and sustainability of the Bethel area through the unique assets of its member organizations, BANC agrees to:
 1. Provide the tools, the space, the facilitation and the relationship building required to develop successful, cross-sector, collaborative projects.
 2. Assist organizations with internal development, which includes fundraising, consultation, facilitation of board retreats, and board trainings.
 3. Foster connections between the community and NPOs.

Finances

- A. The fiscal year will be January-December of the calendar year.
- B. Membership Dues
 1. Annual dues will be \$50 per organization, the figure to be re-determined annually by BANC.
 - a. Organizations can pay in installments.
 - b. Organizations unable to pay the full dues can contact the Network Facilitator and agree to a lesser amount.

- c. All organizations are encouraged to pay an amount higher than \$50 based on the value they place in BANC membership.
 - 2. Annual membership dues are for the sole purpose of furthering the work of BANC, and there is no obligation for reimbursement. Should BANC dissolve, membership dues shall be returned, prorated by the amount expended.
- C. Facilitation Services
- 1. The Network Facilitator is available to facilitate board retreats (from 4-8 hours in length), including planning, facilitation, and follow-up.
 - a. Members using this service are asked to provide additional support of \$150-\$500 when possible.
 - b. BANC can help find grant sources to help an organization get additional funds to support this level of facilitation.
- D. All finances, including grant funds, donations, dues and fees will be managed by the Administrative Team in cooperation with the 501(c)(3) that serves as BANC's fiscal sponsor.

Effective Date and Signature

This agreement is effective January 2014 – December 2014.

SIGNATURE:

Name of Member Organization _____

Signature of Organization Head _____

Email _____

Phone _____

Name of Designee _____

Email _____

Phone _____

Date Dues Paid _____

PLEASE RETURN WITH MEMBERSHIP DUES (CHECKS PAYABLE TO BANC) TO:

ROBIN ZINCHUK, TREASURER
 c/o BETHEL AREA CHAMBER OF COMMERCE
 8 STATION PLACE – PO BOX 1247
 BETHEL, MAINE 04217